



NEW CUSTOMER INFO

WELCOME

... **OUR STORY** • Welcome to T Productions. We are a high-quality national contract screen printer located in Mishawaka, Indiana. We were created in 2000 by artist and screen printer, Tony Kozlowski, to offer high-quality screen printing to imprinted garment distributors. Our staff consists of a highly-skilled and hand-picked set of individuals who all play a vital roll in the success of each project that passes through our doors. We pride ourselves on our creativity, superior craftsmanship, and industry innovation. Our state-of-the-art facility has been built from the ground up for maximum efficiency and quality. If you are a marketing company or imprinted garment distributor, feel free to visit our Dashboard page for more information on how to become involved. We look forward to hearing from you!

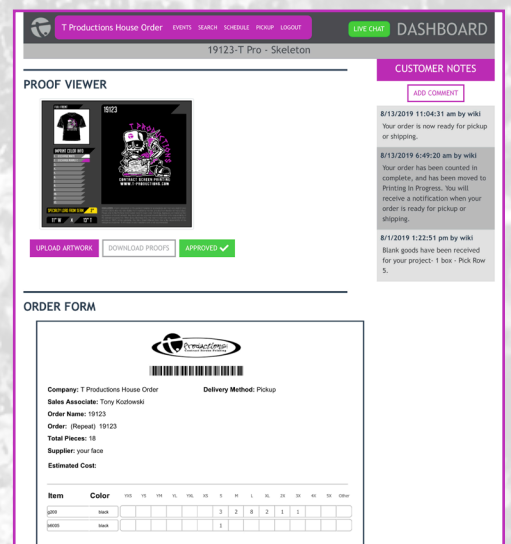
PRODUCTION CAPACITY

... **OUR BUILDING** • We believe that we have successfully built the world's most efficient and advanced Screen Printing Shop, from the ground up. Our 15,000 square foot warehouse houses our custom built Screen Department, consisting of 3 Direct To Screen Printers, with daily output of 500 Screens from imaging, all the way through reclaim. Our production floor consists of 4 Automatic Presses and 2 Manual Presses (ranging from 14 Colors, all the way down to 6 Colors). Our 3 conveyor dryers located throughout can meet the drying needs associated with a range of modern materials.



SEPARATING ARTWORK (SEPS) • Separations are different methods of preparing artwork for production, by essentially blowing the artwork up into different groups of color. We are capable of 4 different methods: spot color, simulated, index, and process.

(See p.4 for order status chart)



CUSTOM PACKAGING

CUSTOM BOXING • We encourage customers to supply packaging materials for their orders. It cleans up the final product, and ensures your orders arrive to the end user undamaged. We have ample warehouse space available to store customer boxes and packaging materials.

LABEL BRANDING & HEAT-PRESS • If you require heat press, Custom Branding, or Size Sticker transfer application, we have you covered. Custom Branding, or Size Sticker transfer, can be added prior to main decoration. Heat press is a great option for this type of decoration.

HANG TAGS & STICKERS • If your order requires Hang Tags of any kind, we have you covered. Hang Tags can be added after main production, and are a great way to add removable information to a garment.

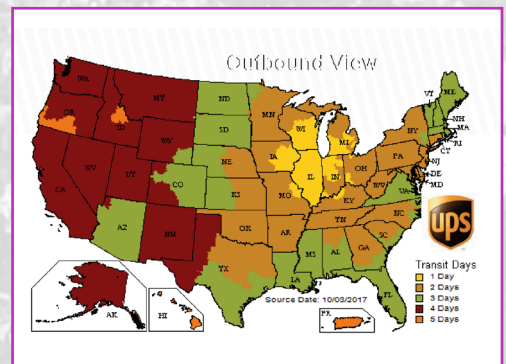


SHIPPING

SHIPPING • We ship UPS daily. Orders can be shipped blind and third party billing or shipped on our account and added to the final invoice.

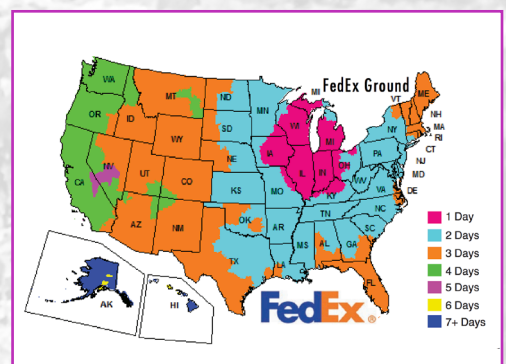
PRICING & BILLING

PRICE SHEET • Our current price sheet is attached, and all customers start with NET/30 terms.



GUARANTEE

100% GUARANTEE • Our 100% satisfaction guarantee ensures that customers are never billed for work considered substandard. If an issue arises we will either replace and reprint the items at our expense or revoke our invoice and reimburse the customer for their blanks.





Email Notification Flow Chart



- Your order has been scheduled in our production calendar.
- Your order is now visible on the Dashboard.



- A new comment has been left about your order that requires your immediate attention.
- This category includes: "Tracking #, Calendar Date Changes, Requests for Job Info, and other General Questions."



- Blank goods have been received in our shop for your order.
- Quantity of boxes is now available on the Dashboard.



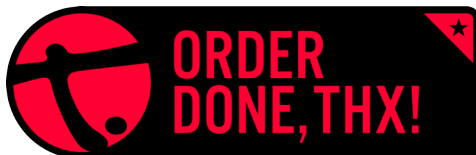
- Blank goods have been received in our shop for your order.
- Quantity of boxes is now available on the Dashboard.



- There is a conflict with the blank goods associated with this order (i.e. shortage, overage, incorrect style) which requires your immediate attention.
- Description of the issue is now available on the Dashboard.



- Your order has been counted in complete with no issues.
- Your order is now at a press, in line to be printed soon.



- Your order is now ready to be picked up or shipped out.
- Tracking for your order will be posted soon.



- Your order has been canceled.
- If it needs to be printed in the future, please reschedule a new job.



12/17/19

MISCELLANEOUS CHARGES

Screen Charge.....\$15.00

Art Charge.....See Below

All orders include 1-Hr of art time. (Orders that exceed 1 Hr of art time will be charged \$50.00/Hr for each additional hour). Art files can be purchased for external use and billed by the total art time accumulated.

White InkSee Below

We consider white a 2 color imprint which requires two screens and a 2 color running charge. We do offer a discount for fewer than 36 pcs. which is 1 screen but still a 2 color running charge.

Pre - Production Sample\$50.00

Heat Press Application.....\$1.00

Ink ChangeFREE

If a design requires more than 2 ink changes, then additional screen charges may apply. Ink changes across separate jobs are not free, and will require separate screens.

Bump Credit.....\$ 10%

Rush Charge.....10%9-5 Days

Super Rush Charge....20%4-1 Days

Percentage is taken from a job's total cost, based on 10 Day turnaround.

RUN CHARGE

Pieces	Colors											
	1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.
12-35	\$1.10	\$1.30	\$1.50	\$1.70	\$1.90	\$2.10	\$2.30	\$2.50	\$2.70	\$2.90	\$3.10	\$3.30
36-143	\$.85	\$1.05	\$1.25	\$1.45	\$1.65	\$1.85	\$2.05	\$2.25	\$2.45	\$2.65	\$2.85	\$3.05
144-287	\$.75	\$.95	\$1.15	\$1.35	\$1.55	\$1.75	\$1.95	\$2.15	\$2.35	\$2.55	\$2.75	\$2.95
288-575	\$.65	\$.85	\$1.05	\$1.25	\$1.45	\$1.65	\$1.85	\$2.05	\$2.25	\$2.45	\$2.65	\$2.85
576-1151	\$.60	\$.75	\$.90	\$1.05	\$1.20	\$1.35	\$1.50	\$1.65	\$1.80	\$1.95	\$2.10	\$2.25
1152-2303	\$.55	\$.70	\$.85	\$1.00	\$1.15	\$1.30	\$1.45	\$1.60	\$1.75	\$1.90	\$2.05	\$2.20
2304-4607	\$.50	\$.65	\$.80	\$.95	\$1.10	\$1.25	\$1.40	\$1.55	\$1.70	\$1.85	\$2.00	\$2.15
4608+	\$.45	\$.55	\$.65	\$.75	\$.85	\$.95	\$1.05	\$1.15	\$1.25	\$1.35	\$1.45	\$1.55

Prices subject to change.

Please allow 0.01% Spoilage Rate

PRICING FORMULA

Screen Charge Total ÷ Quantity Total + Run Charge = Printing Cost Per Location

504 S. Byrkit Ave. Mishawaka, IN 46544

www.t-productions.com